

Rivermead Residents Association Meeting – Monday 7th November 2016

Present: Pam (Chair), Julian (Freshwater), Gill, Tim and Louise (Notes)

Apologies: Marilyn

- It was decided that the AGM should take place on 19th December as 14th November was felt to be too short notice. Gill secured the room at the Beaches and the 15% restaurant discount.

Agenda items to discuss at the AGM meeting:

Daz has been appointed as caretaker and applications are currently awaited for the assistant role, interviews are set to take place after Xmas, although it is hoped to be earlier.

The next phase of the works to weather proof the roof.

The embankment garden area which has been closed due to a health and safety issue. A contribution from the Rivers Authority is being sought. Julian will check the risk assessment for the garden to see about the potential of getting railings to make the space safer for children.

The service charge next year should reduce slightly and Julian will be in a better position to confirm the figures by the AGM.

The railings on the staircases still need doing as do the doors on the landings and the decoration of them too.

- Julian will write again to the owner of the flat next to Gill with the white door, as the door breaches the Lease Holders contract.
- Recycling bins- Daz and Connor will be asked to push rubbish down to ensure litter is not overflowing.
- Connor is helping Daz on site on a Monday and Tuesday. Due to the cost implications the residents preferred his visits to be limited to two days per week unless specific jobs needed tending to.

- Slow draining sinks are a perennial problem. Daz can provide some high strength solution to go down the drains if bought products from the high street don't work.
- Tim is in touch with the bank account signatory by email and it is hoped the process of moving the bank account can be started soon.
- New committee members will be sought at the AGM.
- Tim will send Louise the password to update the website with the meeting minutes.
- The handbook should be completed by the AGM.
- A full team is now in place at freshwater.
- Daz now has a smartphone and the contact details will be provided to residents at the AGM. The email address is: rivermead.caretaker@highdorn.co.uk