

## Rivermead Residents Association Meeting – Monday 15<sup>th</sup> August 2016

Present: Pam (Chair), Julian (Freshwater), Gill, Marilyn and Louise (Notes)

- The recent inspection carried out by Pam, Gill and Julian went well and was much better than previous inspections, with outstanding repairs carried out.
- Regular monthly inspections will take place, the next one will take place at 10.30am on 10<sup>th</sup> October and will be with Frank, rather than Julian. Gill and Pam will be in attendance.
- Following several reports of blocked drains Julian said he would send a memo to residents asking them to be mindful of what is put down the drains and to not to use bleach. Responsibility for the maintenance of drains is the lease holders, although it was acknowledged that this is a tricky matter and due to the age of the buildings this will be a problem going forward.
- Frank has been off work ill for the past few weeks but has now returned to work. It was agreed by the Committee that Frank and Darren should be given more detailed instruction as to their job roles as it has been noted that some jobs previously carried out are not being done. This became evident during Frank's absence. The committee however did note that Frank and Darren were doing good jobs and were enthusiastic, they just perhaps needed some further guidance as to their roles.
- There are a few jobs which need carrying out: a new light fitting at the entrance to the complex will be fitted shortly, some tidying up/cutting back needs doing near to the garden, the CCTV is now operational but training still needs carrying out on its use, the railings need painting, a phone for Frank has been purchased and email is to be set up on it, once known the number and email address will be distributed. Fire proofing on the landings is also underway, however it was noted that some doors have been chipped. Work on the garage roofs has been completed, although a second coat will not be added for a year or so.
- The abandoned car is still in the car park.
- There was concern regarding DIY work taking place at unsociable hours and inappropriate building material being thrown down the chute in some cases. Julian will look into the timings work should be carried out. If there are any concerns about works being carried out in properties then Freshwater can arrange for an inspection to be carried out.
- Louise agreed to taking the notes of forthcoming meetings.

- The next meeting will take place on 10<sup>th</sup> October, 730pm, at the Beaches.